

CVTA Meeting Agenda

Katina Watson's Project

Date: Monday Sept 24, 2018
Time: 12:30 - 1:30 PM
Location: Lakeshore Campus - Room H113

	<i>Item</i>	<i>Team Member</i>	<i>Time / Duration</i>
1	Welcome & Introductions	All	5 minutes
2	Web requirements Create WordPress account	Uche, WP developer Hanadi, program lead	15 minutes
3	Discuss graphic design requirements	Oscar, Graphic designer	20 minutes
4	Discuss Media requirements Confirm media day	Lauren, Media lead	20 minutes
5	Adjournment		